INDIANA SADD / GETTING STARTED

Chapter Checklist

Feeling overwhelmed with how to begin? Here are some suggestions.

- [ ] **Register your chapter (every school year).** By registering your chapter and reporting your activities, you help Indiana SADD document the good work done by SADD chapters across Indiana. This helps us to secure more resources and programs for you! Register at **indianasadd.org.**

- [ ] **Create your MySADD account.** You will have access to all of SADD's membership programs, learning modules, and more. Indiana SADD will process your enrollment and add advisors to the Indiana Advisors MySADD group, the ideal place to network with other advisors throughout Indiana. Students and advisors may participate in contests, access resources, network with other members, and more. Encourage every member to sign up at **sadd.org/signup.**

- [ ] **Make a plan of action.** Your most important role is to help your peers make good decisions. Use the SPF and **Chapter Action Plan** to create a plan. The **Calendar Page** is where featured prevention campaigns, events, and opportunities are found. You'll find links to toolkits and related resources when you click an event. Check SADD National's Mobilization Calendar, too, and record your plan in your Chapter Playbook.

- [ ] **Start your Chapter Playbook.** Keep your chapter's contacts, roles, plans, and stories in one place, so next year's leaders start where you left off. Download your copy from **indianasadd.org.**

- [ ] **Take advantage of free materials!** Browse the Indiana SADD website and MySADD to see what is available to you right now. Check back often for new resources. Also, watch our social media and read the newsletters for additional notifications!

- [ ] **Make plans to attend.** Strengthen your chapter by meeting and exchanging ideas with like-minded people! Options include SPF Workshops, Meet in the Middle gatherings, Advisor Trainings, and Indiana SADD statewide summits and events.

- [ ] **Report and share.** Submit an **Activity Report Form** after every activity, and name who on your team submits them. Share stories and photos with the **Easy Media Share Form** so Indiana SADD can spread the word and share your successes with other chapters.

- [ ] **Have fun.** Reward your hard work by spending time together enjoying fun activities, a great way to model for others how to have a good time without drugs and alcohol.